



2010 Fishers Freedom Festival Juried Fine Arts and Crafts Show - Information Sheet

» **Location** Roy G. Holland Memorial Park • One Park Drive, Fishers, IN 46038

» **Date** Saturday, June 26, 2010 and Sunday, June 27, 2010

» **Show Times** Saturday, June 26, 2010 9:00 a.m. - 8:00 p.m.
Sunday, June 27, 2010 10:00 a.m. - 8:00 p.m.

(You may leave prior to 8:00 p.m. either day. You must let one of the Arts and Craft Coordinators know if you wish to leave early. When exiting the park see the map in your check-in packet for exit areas.) We do get a lot of traffic on Sunday after the main parade prior to the fireworks display (5:30p.m.-10:00 p.m.)

» **Booth Space** Approximately 12' Across x 10' Deep
(When applying for a booth please consider the size of your tent. If your tent has rope extensions, the extensions must be within the booth space).

» **Booth Fee** \$80.00 for the two-day show. Additional booth spaces are available at \$50 each.

» **Refund Policy** **Absolutely no refunds**, this includes rain-out on either or both dates, and cancellations. Booth space is non-transferable.

» **General** Fishers Freedom Festival Fine Arts and Crafts Show is a *two-day* show. *This is a JURIED SHOW* for the Fine Arts and Crafts area. ITEMS FOR RESALE AND HOME PARTY VENDORS will be located in another area. *(If we find you have commercially made items in the Fine Arts and Crafts area, you will be asked to remove those items or tear down immediately and you will not receive a refund for your booth fee).*

There are approximately 180 sites available. Most of the sites are shaded sites. The remaining sites are either in the wooded area (but are not considered in the shade) or on the large soccer field.

Although we make every effort to accommodate the needs of all of our vendors we cannot guarantee that you will be able to park next to or nearby your booth location.

If you require hotel or camping accommodations it is suggested that you make your reservations early. Visit www.hccvb.org or call 800-776-8687 for hotel and travel information from the Hamilton County Convention and Visitors Bureau.

» **Booth Set Up Times** Friday, June 25th from 4:00pm - 8:00pm or Saturday, June 26th from 6:00am-8:00am

» **Vendor Responsibility**

- Vendors are responsible for supplying, as well as, setting up and taking down their own displays, dividers, tents, overhead coverings, booth signage, booth decorations, tables and chairs. **Due to Fire Regulations your tent must be flame retardant. No open flames or generators will be allowed inside the tent. Generators and/or open flames must be at least 20' from any tent.**
- Vendors are also expected to clean up their assigned booth areas at the conclusion of each day. All trash must be disposed of properly for consideration to participate in the future Festivals.
- Vendors are expected to remain open for business until 6:00pm both days. **Early teardown and departure will not be permitted without making prearrangements with the arts and crafts coordinators.**

- » **Advertising**
 - Advertisement of this event is made periodically starting in March. The Festival Committee also utilizes paid newspaper advertisement throughout Indiana and surrounding states, as well as the Indiana Festival Guide. All Fishers residents will receive a Fishers Festival Guide to Family Fun booklet in June. Flyers are available for vendors to distribute at other shows prior to the Fishers event. If you would like flyers to distribute at other shows, please call (317) 595-3195 or fax your request to (317) 595-3196 and we will mail them out immediately.

- » **Application Process**
 - Complete the attached application form if you wish to participate as a vendor for the 2010 Fishers Freedom Festival. Enclose a check for the full amount of the requested booth space(s) made payable to the ***"Fishers Freedom Festival"*** with your application. ***If you are a NEW JEWELRY, BATH AND BODY LOTION OR CANDLES vendor, please do not send a check at this time. We will invoice you after April 1st if you are accepted.***
 - ***Pictures are required for first time participants.*** Pictures will be helpful even if you have participated in our festival before. Pictures should be representative of the items you intend to sell for this event. This will help me assign booth spaces appropriately. ***Please include a self-addressed and stamped envelope if you wish for us to return your photos prior to the show.*** Pictures will be returned to you by June only if you have included a self-addressed and stamped envelope. Otherwise pictures will be returned to you the day of the show.
 - Mail your application, check or money order, and/or pictures to:
Fishers Freedom Festival c/o Arts and Crafts
P.O. Box 930 Fishers, IN 46038-0930 ***There is a \$25.00 charge for any returned checks!***

- » **Due Date**
 - Applications must be postmarked no later than **March 1st for previous vendors** to secure a booth space in the festival. If space allows, applications will be accepted through June 1st. ***All checks will be deposited upon receipt and a receipt will be mailed to you. If the committee does not accept your application you will receive a letter and a check will be refunded to you by April 1st.*** Upon acceptance of your application you will receive a letter of acceptance and flyers if requested. These items will be mailed to you by the end of May. ***A week before the Festival you will receive your booth assignment, map and an informational sheet. In the event we may have any last minute changes, YOU MUST CHECK IN at your assigned time Festival weekend prior to set up. The Fishers Freedom Festival Committee reserves the right to reject any application.***

The Fishers Freedom Festival does provide security Festival weekend. There is a police officer on site from 10pm until 6am Friday, Saturday, and Sunday. Local scout troops also help with security. However, the Fishers Freedom Festival IS NOT RESPONSIBLE for lost, stolen, or damaged property.

Should you have any questions, you may contact the Festival Office in writing to P.O. Box 930, Fishers, IN 46038-0930 or call our office at 317-595-3195. You may also e-mail us at freedomfestival@sbcglobal.net Calls will be returned as quickly as possible. www.fishersfreedomfestival.org

INFORMATION FOR VENDORS

HOTELS IN HAMILTON COUNTY – We will be working with the hotels for discount rates so mention you are a vendor at the Fishers Freedom Festival in 2010. We are trying to keep track of vendors who are using any of these facilities in Hamilton County for the Hamilton County Visitors Bureau. Please let us know if you will be staying in a hotel or a campground and how many nights. You may contact our office to find out which of the hotels we have been able to make special arrangements. freedomfestival@sbcglobal.net or (317) 595-3195.

For hotel and campground information contact:
Hamilton County Convention and Visitors Bureau
<http://www.hccvb.org> 800-776-TOUR



	Check here if you are a NEW VENDOR
	2009 Vendor Booth Number

Fishers Freedom Festival
 P.O. Box 930
 Fishers, IN 46038
 (317) 595-3195 office
 (317) 595-3196 fax
 info@fishersfreedomfestival.org

2010 Fishers Freedom Festival
Juried Fine Arts and Crafts Show ○ **Previous Vendor Applications Due By March 1st**

Application must be completely filled out and signed or it will be returned

If you are a new jewelry, bath and body lotions, or candle vendor, please do not send a check at this time We will invoice you after April 1st if you are accepted.

Contact Person _____ Phone () _____

Business Name _____ Cell () _____

Email _____

Mailing Address _____

City _____ State _____ Zip _____

PLEASE CHECK ALL THAT APPLIES TO YOU

100% Made by You
 _____% Made by You
 _____% Items for Resale
 100% Items for Resale
 Home Party Business (i.e.: Tupperware) _____

Craft or Other Item(s) for Sale. Please classify your product(s) by circling:

- | | | | |
|------------------------|--------------------------------------|---------|---------------------------|
| Wood Products | Large Wood Products | Jewelry | Photography |
| Art Work/Framed Prints | Soaps and Body Lotions | Baskets | Copper/Yard Ornaments |
| Homemade Food Product | Pottery/Ceramics | Metal | Apparel/Clothing/Cloth |
| Food Products | Stained Glass | Floral | Oil Paintings/Watercolors |
| Candles | Other (Please give a category) _____ | | |

▶ **Check in Time Preference: Day:** _____ **Time:** _____

▶ **Staying to 8:00 pm:**

SATURDAY	YES	NO
SUNDAY	YES	NO

I WILL NOT be staying until 8pm on Sunday and I understand that I must be completely out of the park by 5pm on Sunday.

▶ **Will you be staying in a hotel?** YES / NO ▶ **Campground?** YES / NO

- ▶ *Is it in Hamilton County? YES / NO* ▶ *If Yes, Please list the name* _____
- ▶ *How many nights will you stay?* _____ ▶ *Will you be using a generator? YES / NO*
- ▶ _____ *Yes, I would like Flyers to distribute.* _____ *No, I do not need any flyers.*

Please provide a brief description of your booth (Include size and style of tent (10'x10' EZ up or?), or indicate no tent used):

▶ **MUST BE COMPLETED**

Booth Size: 12' across and 10' Deep (Approximately) Cost: Booth Space for two days \$ 80.00
Most sites are shaded sites Extra Booth Spaces _____ x \$ 50.00
 Total Check Amount (must be enclosed with application) _____

Please make checks payable to: **Fishers Freedom Festival**
 Mail To: **Fishers Freedom Festival P.O. Box 930 Fishers, IN 46038**

Once a check is received, the Fishers Freedom Festival does not issue any refunds.

Where you a 2009 participant? YES NO
 Do you wish to have the same booth space? YES NO

To receive space preferences-applications must be received by the due date.

Do you need shade for other than comfort reasons? YES NO ***(Product melts, health reasons, etc.)***

Explain: _____

Would it be beneficial to have your trailer parked nearby? YES / NO Explain: _____

Are you physically handicapped and need to have a special location? YES / NO Explain: _____

Pictures enclosed? YES / NO ***(Pictures will only be returned if you have included a self-addressed envelope with the proper amount of postage).***

Please list previous shows you have attended: _____

How would you describe the products you have for sale (not booth layout or overhead covering)?

Additional Comments or Requests:

Booth fee submitted with applications that are not accepted will be returned by June 1st. **A letter will be sent upon acceptance to this show. Booth assignment and check-in time will be sent out to you one week prior to the event.**

PRINT NAME _____ DATE _____

SIGNATURE _____

LAST NAME: _____

By signing the arts and crafts application I understand that if weather conditions become severe, I accept full responsibility for myself, my employees and/or workers. I, the undersigned, intending to be legally bound, hereby, for myself, my heirs, executors and administrators, waive and release any and all rights and claims for losses and damages I may have against the Fishers Parade and Festival Inc., dba Fishers Freedom Festival and/or the Town of Fishers, and all other parties and their representatives, successors, sponsors, and assignees for any and all injuries and all claims of damages demands and actions whatsoever which may arise as a result of participation in this festival. I hereby grant full permission to any and all forgoing to use photographs, videotapes or motion pictures of this festival for any purpose related to the festival, future festivals or beneficiary of sponsor.

In the event that any of the items that I sell causes harm to purchaser or any other person, I accept full responsibility for any injuries, losses, or damages and will hold harmless the Fishers Parade and Festival Inc., dba Fishers Freedom Festival and/or the Town of Fishers, and all other parties and their representatives, successors, sponsors, and assignees.

Anyone selling inappropriate items or items in bad taste will be asked to pull that product and/or leave the show immediately. This show is incorporated around family activities including children. To participate in the FINE ARTS AND CRAFTS area I acknowledge that all of my items are HANDMADE by me. I realize that any ITEMS FOR RESALE OR HOME PARTY will be placed in a different area in the park. I understand that booth fees are Non-Refundable and Non-Transferable. Your cancellation or inclement weather DOES NOT and WILL NOT constitute a refund.

Printed Name: _____

Business Name: _____

Signature

Date

(THIS MUST BE SIGNED AND RETURNED WITH YOUR APPLICATION)

Feel free to write on the back of this Form if you need to provide additional information.

For Internal Use Only

2009 Participant: Yes No '09 Booth Number(s) _____

____ Vendor Accepted ____ Vendor Declined ____ Letter Mailed Date: _____

2010 Booth Number(s) _____ Check In: Friday / Saturday Time: _____

Category: _____ Flyers: Yes No Mailed: _____

No. of Booths: _____ Paid: _____ Amount: \$ _____ Method: _____

Final Packet Mailed : _____ Other: _____