



Fishers Freedom Festival
Don Dragoo
Parade Coordinator
P.O. Box 930
Fishers, IN 46038-0930
317-595-3195
317-595-3196 fax
freedomfestival@sbcglobal.net
www.fishersfreedomfestival.org

Dear Friends,

The Fishers Parade and Festival Committee will be celebrating our twentieth anniversary for the Festival and parade on June 27 and 28, 2009. Enclosed are information and a parade application for participation.

The parade will be held on **Sunday, June 28, 2009 at 4:00 p.m. with the line-up beginning at 3:00 p.m.** The line-up area will be at the Town Municipal Complex and along Lantern Road with the parade route the same as last year, stepping off at Lantern Road and 116th Street west to Holland Drive, and Holland Drive to the park. As one of the largest town festivals and parades in the state of Indiana, we hope you will choose to celebrate this special event with our town. The Festival has a wide variety of events taking place the entire weekend.

Space in the parade, as in past years, is limited. Due to the overwhelming requests to participate every year in the Fishers Freedom Festival parade we have had to place a limit on the number of different types of units and the actual number of units that will be accepted to participate. While the parade committee tries not to turn down anyone wishing to participate, it is sometimes necessary to keep the parade's running time to approximately one hour.

Those wanting to participate must provide some type of entertainment value within their unit to participate, with a patriotic theme.

Examples are as such: Performing Dance Troops, Clowns, Floats, Youth Groups, Car Clubs, and units like the Murat Shrine Units. Local celebrities will also be invited to participate. **Company vehicles will not be allowed to just drive in the parade. You may be considered to participate if the vehicle is decorated and amplified patriotic music is played.** Previous participants will be considered before any additional participants are added.

Due to the overwhelming amounts of paper that seem to find its way to the ground, parade pass-outs must be limited to candy, toys, pencils, pens, American flags, and items of that nature. **Promotional materials, coupons, papers or flyers will not be permitted to be distributed. Parade pass-outs must be approved by the Festival Committee prior to parade participation. Pass-outs may not be thrown from parade walkers, floats, or vehicles. Parade walkers must distribute the pass-outs to the curbside crowd. Adults are required to walk with youth on both sides of any motorized or moving vehicle for supervision and safety. Parade participants riding on floats may not dangle their feet off the side of floats.**

Political campaigning while participating in the parade is not permitted. Vendor booths are available until the deadline of April 1st or if the vending area becomes full, whichever comes first.

If you would like to participate, please fill out the 'Response Form' enclosed and return it by **April 1, 2009.**

If you are accepted you will an email confirmation and you will receive your packet in the mail by June 15th which includes additional information on line-up times and areas with unit numbers. We will contact you by June 1st if you have been declined.

All Parade Participants (Individuals participating, Businesses, or Groups) are required to supply the Fishers Freedom Festival with a Certificate of Insurance. Fishers Parade and Festival Inc. and the Town of Fishers must be included as an additional insured for general liability. Certificates of Insurance are due by June 1st. If we do not receive the certificate you will not be allowed to participate. We will not call you to remind you. See example of Certificate attached, if you should have any questions please contact our office.

- All parade participants must supply a certificate of insurance. Special guests and local celebrities invited by the Festival Committee are excluded from having a C.O.I. **if we supply a vehicle for them to ride in.**

- **All Parade Participants (Individuals participating, Businesses, Groups, and Invited Guests) are required to complete, sign, and return the General Release and Covenant Not to Sue Form.**

We are also enclosing an information sheet for you to complete on your unit. This will be used for media purposes. Our local cable channel, HomeTown TV 19, will be broadcasting the parade and the completed information form will be necessary for accurate commentary

Due to parade participants having damaged property, we will not allow the use of water guns, super soakers, hoses, etc. to be used by any parade participant or those observing the parade. We appreciate your sensitivity to this issue. Throwing items from the parade vehicles or walking parade participants creates a safety risk and will not be allowed to occur. If items are thrown from any vehicle or persons participating in the parade you will be removed from the parade. We appreciate your sensitivity to this issue.

For the safety of your child we ask that you not push small children in strollers or pull them in wagons in the parade as it gets extremely hot. Although our Division Leaders do carry a container of water it is the responsibility of each individual or group leader to provide water for themselves. It is impossible for us to carry enough water to meet the needs of all of the parade participants. It is also important that those groups with a large amount of walkers and young children walking have a vehicle in the parade to let the hot and tired can ride so the parade will not be slowed down.

The deadline for submitting applications is April 1, 2009. Should you have any questions, please feel free to phone or fax me.

Sincerely,
Don Drago

Don Drago
Executive Board President and Parade Coordinator



Terry Ballantini
President

Brad Fields
Vice President/Treasurer

Donna Franklin
Secretary

Council Members:

Walt Bagot
Ed Harris
Amy Moiser
Paula Scism

Fishers Arts Council
One Municipal Drive
Fishers, IN 46038
317.308.6539
www.fishersartscouncil.org
info@fishersartscouncil.org

November 1, 2008

The Fishers Arts Council is pleased to announce the second Fishers Arts Council's Choice Award, for the BEST float in the 20th Freedom Festival Parade!

On parade day, the judges will be given a brief orientation by parade personnel and the judge's forms will be presented. Each of the judge's form will have the float sponsor name listed, the float theme title, and any other specifics. The judges will review the floats prior to the start of the parade. A float sponsor representative must be available to answer any judge's questions. Judges may ask questions about the float concept, decorating materials etc. All costumed personnel with the float should be in place, with animation and sound system working, if applicable. A float that isn't at the parade starting point at the judging time will be disqualified from the judging.

Once the judging is complete, and the scores tallied, the judges inform the winners and the trophy will be awarded. The winning float will also be preceded by a banner naming the award. Winner's names are provided to the press.

The following is a list of categories that are used for the judging of parade floats participating in the Freedom Festival Parade. The description below is how the judges will award points in each particular category.

GENERAL EFFECT IN PRESENTATION: (Maximum 25 Points Awarded)

The overall effective presentation of the float. It's presentation, as it will appear on the parade route. Beauty and creativity.

WORKMANSHIP: (Maximum 25 Points Awarded)

The craftsmanship in the float creation. Detail in design and creation of float objects with the effective use of colors and materials.

PARADE THEME: (Maximum 25 Points Awarded)

How well the float design concept adapts to the parade theme.

ORIGINALITY: (Maximum 25 Points Awarded)

The creativeness and originality in the float design concept.

Walking contingents will be judged on Originality, Enthusiasm, Parade Theme and Overall Appearance.

Best wishes,

Brad Fields
Fishers Arts Council
Vice President/Treasurer

Fishers Freedom Festival
Participant Response Form

ALL FORMS MUST BE COMPLETED, SIGNED, AND RETURNED BY April 1, 2009.

Please Print Clearly

_____ Yes, our group would like to participate in the Fishers Freedom Festival Parade,
Sunday, June 28, 2009.

_____ Yes, our group plans to *distribute pass-outs* along the parade route and **we will**
supply our own Parade Walkers to hand them out.

Please completely fill out this form and sign it.

Type of pass-outs you will be supplying _____

NAME OF GROUP: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ State _____ Zip Code _____

EMAIL: _____

PHONE: _____

_____ Yes, I have completed and enclosed the Participation Information Sheet for the
television broadcast.

_____ Our group will have _____ number of individuals in the parade.

_____ We will have _____ motorized vehicle(s) in our unit.

_____ Yes, Our Business, Group, or Organization resides in or meets within the Town of
Fishers boundaries.

_____ I am an individual and I reside within the Town of Fishers Corporate limits.

I need _____ ribbons for my parade participants.

Please describe your parade entry in detail: _____

Please see other side.

Our Insurance Information is: (This applies to all parade participants.)
This is for any vehicles being driven in the parade and/or pulling a float

INSURANCE CARRIER (not your agent): _____

INSURANCE CARRIER phone number: _____

INSURANCE POLICY NUMBER: _____

RESPONSIBLE PARTY _____

RESPONSIBLE PARTY phone number: _____

(Must submit a copy of your insurance card.)

All parade participants are required to supply the Fishers Freedom Festival with a certificate of insurance (THIS IS FOR ALL GROUPS, ORGANIZATIONS, AND BUSINESSES - This is in addition to the requested information above for vehicles) and the General Release and Covenant Not to Sue Form by June 1, 2009 (certificate of insurance is not required if we supply a vehicle for you as an invited guest). We WILL NOT call to remind you that we have not received your forms.

_____ I have enclosed our certificate of insurance.

_____ I have enclosed our General Release and Covenant Not to Sue Form.

_____ I will mail the certificate of insurance to the Fishers Freedom Festival by June 1, 2009 if I fail to do so, I realize I will not be allowed to participate.

_____ I will mail the General Release and Covenant Not to Sue Form to the Fishers Freedom Festival by June 1, 2009. If I fail to do so, I realize I will not be allowed to participate. We will not call to remind you.

_____ No, we will not be participating in the Fishers Freedom Festival Parade. Our group name is: _____

In consideration of accepting this entry, I the undersigned, have been appointed by my business or group as the authorized representative intending to be legally bound, hereby, for myself, my heirs, executors and administrators, and my group of participants wave and release any and all rights and claims for losses, injury, and damages I may have against Fishers Parade and Festival Inc., the Town of Fishers, and all other parties, sponsors, and their representatives, successors and assignees for any and all injuries and all claims of damage, demands and actions whatsoever which my arise as a result of my participation in this event. I attest and verify that I as well as my group of participants am physically fit to participate in the annual parade. I accept complete responsibility for any damages I or my group may cause and will accept complete responsibility for any injuries that may happen due to my or our participation in the annual parade to any parade watcher or parade participant. Further, I hereby grant full permission to any and all forgoing to use photographs, videotapes, or motion pictures of this event for any purpose related to the event, future events, beneficiary or sponsor

PRINTED NAME

TITLE

SIGNATURE

DATE

Return To: Don Drago
Executive Board President and Parade Coordinator
P.O. Box 930
Fishers, IN 46038
Or Fax To: (317) 595-3196

ACORD CERTIFICATE OF LIABILITY INSURANCE		OP ID TR FISHE-6	DATE (MM/DD/YYYY) 10/05/05
PRODUCER H. J. Spier Company, Inc. 5750 Castle Creek Pkwy., #150 Indianapolis IN 46250-4359 Phone: 317-849-8800 Fax: 317-576-5058		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED		INSURERS AFFORDING COVERAGE	NAIC #
NAME OF PARTICIPANT ADDRESS OF PARTICIPANT		INSURER A: Miscellaneous Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

COVERAGES


THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	POLICY NUMBER	01/01/00	06/30/08	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT /Ea accident \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				AGGREGATE \$ \$ \$ \$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	POLICY NUMBER	01/01/00	01/01/00	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

**SAMPLE OF
CERTIFICATE
WITH REQUIRED ENDORSEMENTS
AND LIMITS.**

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

The Fishers Parade and Festival Inc. and the Town of Fishers are an additional insured for general liability under this policy.

CERTIFICATE HOLDER The Fishers Parade and Festival Inc. and the Town of Fishers P.O. Box 930 Fishers, IN 46038	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE 
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Please return this form completed with your application. Please include as much detail as possible.

Division: # _____

Division Leader: _____

Unit #: _____

[This box to be completed by Festival office]

Unit Entry Name: _____

Instructions for Completion: The parade will be recorded for telecast by **HomeTown Television**, (Insight Communications **Channel 19**). The information you provide on this form will allow our announcer to provide commentary about you, your group and/or parade entry. ***PLEASE PRINT CLEARLY.***

Answer the following as applicable:

- 1) Describe any special aspects of the vehicle (classic or antique car, antique tractor or truck, motorcycle, go-cart, etc.) your unit is using:

- 2) Is your group leader part of your parade entry? Please provide name, title, and any special information:

- 3) Any special people that you would like to highlight in your entry?

- 4) Describe your group (special service mission-accomplishments, etc.)

- 5) Any special events (competitions) your group will be part of in the near future?

- 6) What made you decide to participate in Fishers Parade?

- 7) What is special or unique about your entry?

**FISHERS FREEDOM FESTIVAL PARADE LIABILITY WAIVER
(Including General Release and Covenant Not to Sue)**

Must be submitted by no later than June 1, 2009

INSTRUCTIONS

Read this entire document. Insert the name of your organization as indicated in Section 1. Instruct each person associated with your entry (parent or guardian, for a minor) to complete and sign in the appropriate spaces at the bottom. Return the signed and completed form(s) with the rest of your Parade Entry Forms. **If you cannot get all the necessary signatures prior to the Parade**, complete the form as best you can and send it in. Print out extra copies of this form and collect the additional signatures prior to the Parade. Turn them in when you check in on Parade day.

IN CONSIDERATION of being granted a position as an entrant and/or permission to participate in the FISHERS FREEDOM PARADE AND FESTIVAL, (the "Parade"), the undersigned agrees and states as follows:

1. The undersigned is aware of and understands the inherent risks, hazards and dangers associated with parade participation (which are printed below and incorporated herein as though appearing above the signature of the undersigned) and, notwithstanding that the actual conditions at the Parade may pose more or less risks, hazards and dangers than those so enumerated, the undersigned nevertheless elects, voluntarily, to enter and/or participate in the Parade on the terms, conditions and covenants set forth herein. In this regard, the undersigned, for himself/herself/itself and for his/her/its heirs, successors, assignees, personal representatives and next of kin, hereby releases, waives, discharges, covenants not to sue and agrees to hold harmless the Fishers Festival Parade Committee; all Parade volunteers, employees and/or representatives; the Town of Fishers; or any other sponsoring organization; and;

[PRINT OR TYPE NAME OF YOUR ORGANIZATION OR ENTRY]

and each of them, as well as their officers, directors, agents, volunteers and employees; from all liability for any and all causes and claims of every type and nature whatsoever, including but not limited to property damage, injury to person and/or death, or otherwise, without limitation, arising out of or alleged to be arising out of the conduct of the Parade, the pre-Parade formation, staging, placement, judging, organizational meetings, post-Parade ceremonies and any other Parade event sanctioned by the Fishers Freedom Festival Parade Committee.

2. The undersigned hereby promises that the state of his or her physical health (if this release is on behalf of an individual), or the physical health of the persons representing the undersigned in this Parade (if this release is on behalf of an organization) will, on the day of the Parade, be sufficiently sound to permit such person(s) to safely participate. If such person(s) will be handling any animal, motorized vehicle, apparatus, device, firearm, or other thing in the Parade, he/she/they is/are possessed of sufficient experience in doing so such that the life, limb or property of self and others will not be exposed to unreasonable risk of harm.
3. THE UNDERSIGNED HAS READ AND UNDERSTANDS THIS RELEASE AND COVENANT NOT TO SUE IN ITS ENTIRETY AND VOLUNTARILY SIGNS SAME, without reliance on any representations, statements or inducements, express or implied, made by any party whomsoever.

**RISKS, HAZARDS AND DANGERS
ASSOCIATED WITH PARADE PARTICIPATION**

Parades involve inherent risks, hazards and conditions that may be dangerous to life, limb and property and that can arise in an incalculable variety of unforeseeable or foreseeable ways which may include (as examples, but not necessarily as a complete list) the following: The presence and use of horses and other animals, motor vehicles, machinery, firearms, floats, fireworks, acrobats, projectiles, aerial demonstrations, baton twirling, wind, rain, hail and other forces of the elements, and other threats to life and limb, such as the possibility of slipping and falling and complications associated with weather conditions and physical exertion (such as heat stroke, fainting, collapse, exhaustion or other more serious complications).

